



Commitment to Well-Being During the COVID-19 Pandemic

(As of March 2, 2022)

CCAP considers the safety of all those onsite at the County Administration Conference in person as our top priority. This Commitment to Well-Being provides guidance for attendees and is a living document that will continue to evolve, incorporating features that are designed to further enhance the onsite experience and safety for everyone in attendance. However, by choosing to attend the County Administration Conference in-person, attendees are acknowledging that they are fully and knowingly aware of the existence of COVID-19 and understand and accept the risk that participation in an in-person meeting may expose attendees to COVID-19.

CCAP is committed to hosting a safe event for all participants and to this end expects all attendees, staff, speakers and vendors to comply with CDC, state and local health and safety requirements, as well as CCAP's safety protocols, including any requirements for mask wearing and social distancing, as well as respecting room capacity restrictions, minimizing face touching, frequently washing hands and avoiding high-risk environments such as overcrowded bars or restaurants.

As of March 2, County Administration Conference attendees and staff are not required to wear a face covering at the Conference. However, CCAP strongly encourages attendees and staff to wear face coverings at the Conference. In no case will disrespect for an individual's choice to wear, or not wear, a face covering be tolerated.

CCAP continues to monitor the spread of COVID-19 and its variants, and reserves the right to modify any of these precautions, guidelines, recommendations and/or expectations to conform to the then-current guidance or recommendations of the CDC, DOH and other applicable guidance or recommendations as appropriate. CCAP's policies may also differ from those in place at the Penn Stater Hotel and Conference Center overall or by other groups at the same facility.

Attendees are expected to review the following COVID-19 screening questions and should not attend if they cannot provide appropriate and satisfactory answers.

- All attendees should be able to answer no to the following questions, and should not attend the meeting if they answer yes to either question:
 - Have you experienced any cold or flu-like symptoms in the 10 days prior to the meeting?
 - Have you tested positive for COVID-19 in the 10 days prior to the meeting?
- Attendees who have not received all recommended vaccine doses, including boosters, should be able to answer no to the following question, and should not attend the meeting if they answer yes:

- In the 10 days prior to the meeting, have you traveled by bus, train or plane; participated in a large group gathering; or been in close contact with someone who had symptoms and/or tested positive for COVID-19?

If an attendee begins to experience any symptoms of COVID-19, as identified by the CDC (click [here](#)), while attending the County Administration Conference, that individual is expected to immediately inform the designated CCAP staff person and isolate in their hotel room pending further guidance, and to follow all applicable CDC, DOH and other recommendations or requirements. CCAP will facilitate access to medical personnel for attendees to assist in evaluating any circumstances and/or making any decisions related to public health matters that may arise during the conference that are related to COVID-19.

Masks and hand sanitizer are available to supplement attendees' own supply.

- Attendees are encouraged to bring their own masks.
- A limited supply of disposable masks will be available if needed.

In partnership with the Penn Stater Hotel and Conference Center, we will be following best practices designed to mitigate potential exposure or potential spread of COVID-19, such as:

- Responsible practices to ensure safety between staff and attendees in meeting spaces
- Cleaning protocols throughout the facility, including public spaces and meeting spaces
- Physical distancing: reimagining spaces and limiting capacity to enable more distance in accordance with best practices and local guidelines
- Food and beverages served in accordance with best practices and local guidelines