



**2022 CCAP County Administration Conference**  
**The Penn Stater Hotel and Conference Center**  
**Tentative Agenda**  
(Updated May 19, 2022)

**Wednesday, June 1, 2022**

9 - 9:30 a.m.

9:30 - 11:30 a.m.

11:30 a.m. - 12:30 p.m.

12:30 - 1 p.m.

1 - 2:30 p.m.

2:30 - 2:45 p.m.

2:45 - 4 p.m.

4 - 5 p.m.

6 - 8 p.m.

**Registration and Refreshments**

**OPENING GENERAL SESSION**

- **Welcome Remarks; Introductions**
- **Sponsor Time**
- **“Powered Productivity: Super Tech Tools to Get Stuff Done”** *Beth Ziesenis*

**Lunch in the Gardens Restaurant**

**Beverages with Vendors**

**BREAKOUT SESSIONS I**

1. **(Administration Track)** 29 Tech Tools to Create Cool Content for Marketing and Social Media
2. **(HR/Personnel Track)** HR Employment Law Update
3. **(Budget/Finance Track)** Funding Sources and Strategies
4. **(IT Track)** Low Code and No Code Strategies

**Refreshment Break with Vendors**

**BREAKOUT SESSIONS II – ROUNDTABLES**

*Attendance at roundtables is limited to county member attendees only.*

**1. Chief Clerks’/Administrators’ Roundtable**

*Facilitator: Lynette Greathouse, Chief Clerk, Forest County*

**2. HR/Personnel Directors’ Roundtable**

*Facilitator: Cathy M. Dremel, MPS-HRER, SPHR, SHRM-SCP, Human Resource Administrator, Clinton County and SCHRPP President*

**3. Budget/Finance Directors’ Roundtable**

*Facilitator: Vicky J. Botjer, CFO/HR Director, Wayne County*

**4. IT Directors’ Roundtable**

*Facilitator: Joe Sassano, CIO, York County*

**Reception; Drawing at 4:30 p.m.**

**IT Directors and Technology Partners Dinner**

*(By invitation only)*

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**Thursday, June 2, 2022**

8 - 8:30 a.m.

8:30 - 10 a.m.

10 - 10:15 a.m.

10:15 - 11:45 a.m.

11:45 a.m. - 12:45 p.m.

12:45 - 1:45 p.m.

**Registration and Refreshments**

**BREAKOUT SESSIONS III**

1. **(Administration Track)** Life and Leadership After the Semicolon
2. **(HR/Personnel Track)** Succession Planning
3. **(Budget/Finance Track)** Capital Projects: Structures, Longterm Planning, Construction Remodeling
4. **(IT Track)** Why Document/Data Retention Best Practices are Critical

**Refreshment Break**

**BREAKOUT SESSIONS IV**

1. **(HR/Personnel Track)** Workers' Compensation Claims Best Practices
2. **(IT Track)** Cyber Assessments Benefit and What's Next?

**Lunch in the Gardens Restaurant**

**CLOSING GENERAL SESSION**

- **Sponsor Time**
- **"Budgets and Sessions and Bills, Oh My! News and Views from the State Capitol"** *Brinda Penyak, Deputy Executive Director, CCAP*
- **Final Prize Drawing at conclusion of presentation**
- **Adjournment**