

JOB POSTING

JOB TITLE: MAINTENANCE III (ELECTRICAL)

DEPARTMENT: MAINTENANCE

SUPERVISOR: KEN GEORGE, DIRECTOR OF MAINTENANCE

**SALARY: FULLY QUALIFIED HOURLY RATE \$20.01 (SEE JOB REQUIREMENTS)
NOT FULLY QUALIFIED HOURLY RATE \$18.26/HOUR**

HOURS: 37.5 HOURS WEEKLY

OPENING DATE: IMMEDIATELY

DESCRIPTION

Maintains county facilities, equipment and grounds; installs new equipment; rearranges and repairs existing equipment. Performs repairing of heating, ventilating, air conditioning, electrical and plumbing systems by completing carpentry, plumbing, electrical, masonry and painting functions. Duties also include any other tasks assigned by the Maintenance III worker and the Maintenance Supervisor.

SPECIFIC DUTIES

- Install, remove and move any electrical device in accordance with The National Electrical Code.
- Troubleshoot and repair electrical problems in 480, 277 and 120-volt systems.
- Designs and installs lighting systems.
- Installs, tags, and updates records of computer, phone and power cables.
- Prepares, completes, and files work orders.
- Establishes a preventative maintenance schedule on necessary electrical components and completes these tasks on schedule.
- Assists in maintaining heating ventilation air conditioning units by changing filters, adjusting and replacing belts and lube gears and motors.
- Rearranges office spaces by reading prints, measuring, moving portable walls, doors and ceiling, construction or demolition of walls and moving office furnishings.
- Updates drawings, charts, and any other records necessary with as built changes.
- Prepares, paints, stains and treats surfaces.
- Replaces faucet washers, sink traps, urinal and commode diaphragms and wax rings and toilet seats.
- Operates county truck to haul goods throughout the county.
- Sweeps, vacuums, mops, and any other custodial duties necessary to keep facilities appearance clean.

SUPERVISORY RESPONSIBILITIES

Supervises Maintenance Worker(s) I, or a crew of unskilled workers when assigned to complete the above tasks.

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WORKING CONDITIONS

Individual has casual exposure to conditions that require strenuous physical exertion. Individual also has exposure to uncomfortable weather conditions.

JOB REQUIREMENTS

- Fully qualified requirements include graduate of a Trade School and three (3) years related experience.
- Position requires vast knowledge of electrical and general knowledge of other building trades (HVAC, plumbing, carpentry, and masonry).
- Must submit to and pass a drug screening and background check per County policy.
- Use of the following tools and equipment: volt meters, ammeters, conduit bender, power saws, drills, jackhammer, pipe wrenches, power threaders, drill press, scaffolds, ladders, hammers, shovels, mowers, snow blowers, tractors, pickup trucks, etc.

LYCOMING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER