



2024 CCAP County Administration Conference May 15 – 16, 2024

The Penn Stater Hotel and Conference Center | State College, PA

Agenda (4.22.24)

Wednesday, May 15

- 7 – 9 a.m. Breakfast On Your Own (The Gardens Restaurant on-site will be open.)
- 9 a.m. – 5 p.m. Registration/Check-In
- 9 – 10 a.m. Coffee/Refreshments & [Vendor Passport Opportunity](#)
- 10 – 11:30 a.m. **OPENING GENERAL SESSION & KEYNOTE**
- Welcome Remarks
 - Keynote: **Challenges & Opportunities with the Aging Workforce**
 - Ashley Belsinger, Paragon Life Coaching
- 11:30 a.m. – 12:30 p.m. Lunch Buffet in the Gardens Restaurant
- 12:30 – 1 p.m. [Vendor Passport Opportunity](#) & Networking
- 1 – 2 p.m. Breakout Session I*
- (Admin): **Managing the Talent Pipeline Amid Changing Needs of the Workforce**
 - (HR): **Effective Strategies for Guaranteed Income Through Retirement**
 - (Finance): **How to Recognize and Stop Financial Fraudsters**
 - (IT): **It's Not IF, It's When...Lessons' Learned and Best Practices for Cyber Incidences**
- 2 – 2:15 p.m. [Beverage/Snack Break with Vendors](#)
- 2:15 – 3:15 p.m. Breakout Session II*
- (Admin): **Effective Time Management**
 - (HR): **Pregnant Workers Fairness Act: I'm Sorry, Say What?**
 - (Finance): **Leveraging the Economic Environment to Generate Maximum Revenues**
 - (IT): **Is Your Data on the Dark Web? How to Find Out**
- 3:15 – 3:30 p.m. [Beverage/Snack Break with Vendors](#)
- 3:30 – 5 p.m. Roundtables
- Chief Clerks'/Administrators' Roundtable
 - HR/Personnel Directors' Roundtable
 - Finance/Budget Directors' Roundtable
 - CIO/IT Directors' Roundtable
- 5 – 6 p.m. [Reception & Vendor Passport Prize Drawing](#)

Thursday, May 16

8 – 10 a.m.	Registration/Check-In
8 – 9:15 a.m.	Breakfast Buffet in the Gardens Restaurant
9:15 – 10:15 a.m.	Breakout Session III* <ul style="list-style-type: none">• (Admin): COSTARS: Cooperative Purchasing for County Government• (HR): Subtle Sexual Harassment• (Finance): Understanding Your County's Financial Statements• (IT): Effective Use of AI in County Government
10:15 – 10:30 a.m.	Beverage/Snack Break
10:30 – 11:30 a.m.	CLOSING GENERAL SESSION <ul style="list-style-type: none">• CCAP Updates and Announcements<ul style="list-style-type: none">○ Lisa Schaefer, Executive Director, CCAP• Panel Discussion: Best Practices for AI Utilization in the Workplace• Grand Prize Drawing! MUST BE PRESENT TO WIN
11:30 a.m.	Adjournment



* Denotes **1.0 elective credit** available for CCAP's Academy for Excellence in County Government training program.